

Comundo places and accompanies co-workers on assignments in Africa and Latin America and is the leading Swiss organisation for personnel development cooperation. The cooperation with local partner organisations contributes to a sustainable improvement of the living conditions of children and youths. We offer you the chance to share your knowledge and set a unique milestone in your biography!

Early Childhood Development and Pre-Primary Specialist

Country, Place:	Okahandja, Namibia
Partner Organisation:	National Institute for Educational Development (NIED) under the Ministry of Education, Namibia
Duration:	2 – 3 years
Start of Assignment:	according to arrangement

The Ministry of Education, Innovation, Youth, Sports Arts and Culture (MEIYSAC) Namibia is a longstanding partner organization of Comundo and is committed to delivering a qualitative and inclusive education for all children and youth. In addition, the Ministry promotes Namibian art, culture, and sports in favor of national unity and in consideration of its diversity.

The Comundo Country Programme Namibia contributes significantly to a better education for all children and youth. To achieve this goal, we collaborate with the Ministry of Education, the regional Directorates of Education, different NGOs and with the National Institute for Educational Development (NIED). The Partner Organisation for this assignment is NIED, which is a Directorate under the Ministry of Education, in the Otjozondjupa Region in central Namibia.

Your activities / tasks

Your task is to support the NIED and MEIYSAC in their plans to implement the new Early Childhood Development (ECD) policy and curriculum, and to improve ECD and Pre-Primary capacities and knowledge at the national level and across the 14 regions. This will lead to improved quality, and inclusive education for all children in ECD centers and Pre-Primary classes.

That is why we are looking for a professional who is able to conduct the following tasks:

- Practical implementation and further development of the new ECD policy and curriculum in the country
- Capacity sharing for the NIED staff in ECD and Pre-Primary
- Further education of ECD and Pre-Primary teachers in the area of didactics and methodology (e.g., learner-centred approach, classroom management, learning through play)
- Development of learning materials for ECD centres and Pre-Primary classes, which are age-appropriate and aligned with the curriculum
- Supporting MEIYSAC and NIED with the ECD transaction from the Ministry of Gender to the Ministry of Education
- Intensification of the networking between the Directorates of Education of different regions and at the national level (MEIYSAC and NIED)
- Share best practices for ECD and Pre-Primary among the stakeholders of the ECD sector

Your profile

- Degree in Early Childhood Development and/or Pre-Primary Education
- Experience in interpreting educational policies and curriculum, and implementing them
- Experience in training teachers, workshop facilitation and developing learning materials
- Experience in networking and best practices sharing
- Experience in working with government institutions welcome
- Proficient computer skills

General requirements

- Completed vocational or tertiary education
- At least 5 years of professional experience
- Between 30 and 60 years old
- Resident in Switzerland or Swiss citizenship
- Professional Working Proficiency
- Intercultural competencies and the ability to act in diverse contexts
- Good physical and mental health
- Basic knowledge in project management, institutional development, and adult education welcome
- Ability to work independently and in a team
- High social and communication skills and intercultural sensitivity
- You are motivated to live a simple lifestyle
- You are prepared to contribute to public relations and fundraising for Comundo

We offer

- An exciting working environment with ample space for initiative, participation, and intercultural contacts
- Adequate preparation
- Introduction to the situation of the country of assignment and local support
- Living and insurance costs during your assignment
- Travelling costs in both directions
- Initial financial aid after your return

Application Procedure

Before submitting a written application, we recommend that you contact Comundo and attend an information event in your region. This will provide you with more detailed information about the application procedure, the working conditions, the working culture and benefits. You will find the respective dates as well as more information on our website: www.comundo.org

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