

Short-term assignments for Education Professionals interested in taking a Sabbatical or a Time Out in Kenya

A meaningful way to spend a Sabbatical or a Time Out

Detailed description of the short-term assignment opportunity

Introduction and background

Comundo is the leading Swiss organisation for Personnel Development Cooperation (PDC). As a PDC organisation, Comundo supports children, youth and older people with more than 80 experts (Co-workers) in Latin America and Africa to improve their living conditions in a long-term and self-determined manner.

With the PDC method, Comundo bundles the know-how and professional experience of Co-Workers (CW) who work as specialists in selected Partner Organisations (PO) directly on site in the Global South: They use their expertise to strengthen structures and networks in various areas such as education, health, human rights and democracy, climate and environment or nutrition and income.

In Kenya, Comundo aims to provide children and young people with better professional and social prospects by developing relevant skills through quality and inclusive education and training. In particular, the program contributes to an improved learning environment for children and youth at all levels of education. To this end, Comundo has placed Co-Workers in educational institutions and organisations in Kenya. CW spend an average of around 4 years with a PO.

Comundo is now launching a new initiative offering 10 education professionals interested in spending 3 – 4 months in Kenya a structured and guided opportunity to offer their technical know-how and experience to an educational facility or organisation working in the education sector in Kenya.

The successful candidates will be offered an exciting working environment with room for initiative, participation, and intercultural encounters.

Education professionals will have the opportunity:

- to contribute to improving the quality of education in a different environment than the one they are used to,
- to become familiar with different approaches to the Kenyan education system,
- to learn from the Kenyan experience how education can change the lives of individuals,
- to experience a practical example in a Kenyan educational institution,
- to reflect on how the Kenyan experience can inspire and influence their work as education professionals in Switzerland,
- to build partnerships with Kenyan education professionals and educational institutions, and
- to gain a deeper insight into international (development) cooperation and global learning and reflect on their perspective on it

Inputs from the education experts will help national organisations to improve their quality and sustainability for the benefit of their target group, strengthen their organisational and administrative competencies, and strengthen the individual skills of their staff and target groups

Possible assignments include:

- Introduction of new ways of teaching and dealing with pupils/students,
- Quality management of educational activities,

- Curriculum development and support for the introduction of Competency-Based Education,
- Setting up new or providing support to existing TVET programs (e.g. renewable energy, hospitality industry, medical professions, craftsmen professions, etc.)
- Development of digital content and introduction of (new) online curricula,
- Training of Trainers, teachers, and staff,
- Development of an education strategy or a policy related to education,
- Introduction of extra-curricular activities
- Aspects of organisational development, school administration, communication, data management or student administration.
- Aspects related to career guidance, labour market integration, dual education systems or teacher training
- Training in the hospitality industry or the medical sector
- Etc.

Assignment requests prepared by partner organisations will be shared with shortlisted candidates in October 2022.

Minimum requirements to be considered for an assignment include:

- solid qualification related to the type of assignment,
- at least 6 years of working experience,
- Residence in Switzerland
- Very good command of written and spoken English
- Intercultural competencies and the ability to work in diverse contexts
- Good physical and mental health
- Ability to work independently and in a team
- High social skills and intercultural sensitivity
- Ability to live in a simple environment

Application process and time frame

Activity	Date	Responsibility
Online Info-event to further present the initiative and to answer questions	01.09.2022	Comundo, Interested education professionals
Submission of application documents	15.09.2022	Education professionals
Shortlisting, interviews with candidates, selection of a final list of a maximum of 20 candidates	30.09.2022	Comundo, Education professionals
Matching process: Shortlisted candidates receive assignment requests; partner organisations will receive application profiles. *	30.10.2022	Comundo, Education professionals, Partner Organisations
Signing of tripartite agreements	30.11.2022	Comundo, Education professionals, POs
Preparation of candidates	20.-22.01.2023 RomeroHaus Luzern	Comundo
Beginning of assignments	April or August 2023	Education professionals

*Not all shortlisted candidates will have the opportunity to conduct an assignment.

Cost of an assignment

The costs for an assignment are shared as follows:

- **Education professionals/Employers in Switzerland** cover salary costs, flight costs, the cost of their international health insurance, and the costs of their living (food, leisure).
- **Partner Organisations** cover the costs for accommodation, transport during the assignment and direct costs related to an assignment (training materials, equipment, books, ToT training, etc.).
- **Comundo** covers the costs for the recruitment process, preparing the education professionals, technical backstopping, coaching and mentoring during the assignment, and visa costs.
- Comundo plans a 2-3 week follow-up mission of the education professionals 6 – 12 months after the assignment to provide additional inputs and observe the impact of their work. However, this is only possible if an **external funding partner** is found or if the education professionals are willing to cover the costs.

If you are interested in doing an assignment and meet the required profile, we invite you to submit your application which should contain your Curriculum Vitae (max. 3 pages) and a completed application form.

Send your application latest by 15th September 2022 to einsatz@comundo.org.

For further information please contact: daniel.roduner@comundo.org